

NEW EMPLOYEE STARTER INFORMATION

Employee Personal Details		
Grade:		Payroll Number:
Title:	Forename:	Surname:
Address:		
Telephone Number:		Date of Birth
National Insurance Number:		

Employee Bank Details	
Account Name:	Sorte Code:
Account Number:	(Building Society Savings Accounts only) Reference /Roll Number:
Bank Name:	
Bank Address:	

Declaration
<p>I confirm the details I have provided regarding my bank details are correct</p> <p>Print Name:</p> <p>Signature:</p> <p>Date:</p>

Office Use Only (delete where applicable)

P45.P46/P38(s) Posted to Accounts Department	Yes <input type="checkbox"/> Date:	No <input type="checkbox"/> Not Completed <input type="checkbox"/>
Date Faxed/sent to Accounts Department:		

PLEASE DEDUCT £20 FOR UNIFORM

Registered in England and Wales No. 14802059
Address: Brooklyn, Cardiff Road, Hawthorn, Pontypridd, Wales CF37 5BB

